SOUTH WHITLEY TOWN COUNCIL REGULAR SESSION MEETING MINUTES

TOWN HALL BOARD ROOM

118 E FRONT STREET

SOUTH WHITLEY, IN 46787

DECEMBER 8, 2020

4:30 PM

The South Whitley Town Council met in regular session on Tuesday, December 8, 2020in the Town Hall Board Room at 4:30 p.m. Those present were Council President, Les Hoffman, Councilman Randy Cokl, Councilman Brock Waterson, Attorney Gregg Hockemeyer, Deputy Marshal Chuck Lewallen, and Utilities Supervisor Kent Slater.

The meeting was called to order at 4:30 p.m., followed by the Pledge of Allegiance.

NEW BUSINESS APPROVAL for CAREY BOWERS Sewage adjustment of $633.91. Motion made by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

 APPROVAL for JOE SNYDER Sewage Adjustment of $124.06. Motion made by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

 Concern voiced at 304 Water St, digging trenches, mostly filled in, progress made per Kent Slater.

 DONOHUE – PROJ No#13562, INV#18 ASSET MGMT PLAN $1,210.00, Motion made by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

 PROJ No#13218, INV#42, LTCP PHASE A IMPLEMENT, $5,702.46, Motion made by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

 ASSET MGMT PROGRAM CERTIFICATION FORM, Councilman Hoffman signed.

 OTTENWELLER PAY APP #24, $48,195.84, Motion made by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

 DLZ CCMG PAY REQ #6, SCS 10/17/20 thru 11/1/2020 $828.00, Motion made by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

 PAY APP 1 E & B PAVING $322,118.04, no approval needed,previously passed. PAY APP 2 E & B PAVING $14,415.77, Motion made by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

 DLZ 2021 CONTRACT – Return to December 22, 2020 council meeting per Attorney Hockemeyer, strike mandatory arbitration clause from contract.

 KROHN & ASSOC – ASSET MGMT PLAN WW thru 10/31/2020 $1,765.25, Motion made by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

 IT CONTRACT – MARK HARVEY - $380.00/month, slight increase. Motion made by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

 REGION 3A BOARD OF DIRECTORS APPOINTMENT – Councilman Waterson made motion to keep Council President Les Hoffman on the Region 3 A Board, seconded by Councilman Cokl, carried by vote of 2-0.

OLD BUSINESS 206 and 208 S STATE ST PROPERTY STATUS – Ryan Null is applying for an EDC loan, work with another attorney for a Hold Harmless Agreement. Council President Les Hoffman asked Attorney Hockemeyer if one or the other bidders would be interested in buying both buildings to hurry the sale along.

PUBLIC INPUT – John Phillips attended, asking why meeting minutes haven’t been updated since March. Councilman Cokl had sent Jason Cline several months of meeting minutes and they have not been added to the Town Website. Clerk-Treasurer will contact Jason Cline about getting this caught up. We pay him $100.00 per month to keep this updated if asked and also is our contact for email problems. John also said Social Media needs to be utilized as much as possible, suggesting Twitter, not Facebook especially.

PARK BOARD - No one attended

DEPARTMENT HEADS:

TOWN MARSHAL – MIKEL VANDENDER – Chuck Lewallen Deputy Marshal filling in for Marshal Vandevender. Asking for approval to hire Tim Johnson a reserve office for Whitley Co for 20 years, good hire recommendation per Councilman Cokl. Asking starting wage of $21.50, after 6 month .50 per hr increase. After attending academy wage increase to $22.67. His start date 1st or 2nd week of January, 2021. Motion made by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0. Deputy Lewallen also asked about COVID paid leave, if additional 7 days were possible on top of 14 days. It was decided with a doctor’s note to approve additional time as needed. Brock made motion to approve, motion died with no second.

UTILITIES SUPERVISOR – KENT SLATER – Artistic Holiday Designs has begun putting up lighted decorations around the town park, across State St, at the Digital Sign and in Pocket Park. The Wastewater plant is almost finished and operating properly.

TOWN ATTORNEY – GREGG HOCKEMEYER – nothing to report

CLERK TREASURER – PAMELA HOFFMAN – Waste Management acquired Advanced Disposal 10-30-2020, but no changes to contract expected. Clerk-Treasurer Hoffman asked if bonuses for full time town employees would be possible. Motion was made for full time employees to receive Christmas bonus of $150.00 by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0. Motion for a COVID bonus for full time employees of $350.00 made by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0. Council also discussed a 2% salary increase for employees, with ordinance approved at next council meeting.

APPROVAL FOR NOVEMBER 10, 2020 WORKSESSION MEETING MINUTES were presented to council, approved and signed. Motion to approve made by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

APPROVAL FOR NOVEMBER 10, 2020 REGULAR SESSION MEETING MINUTES were presented to council, approved and signed. Motion to approve made by Councilman Waterson, seconded by Councilman Cokl, carried by vote 3-0.

APPROVAL for PREPAID APV’S 12-1-2020 $5,638.16 were presented to council, and approved. Motion to approve made by Councilman Waterson, seconded by Councilman Cokl, carried by vote 3-0.

APPROVAL for APV’S 12-1-2020 TOTALING $5,759.63 were presented to council, approved and signed. Motion to approve made by Councilman Waterson, seconded by Councilman Cokl, carried by vote of 3-0.

APPROVAL for PREPAID APV’S 12-08-2020 $12,992.60 were presented to council, and approved. Motion to approve made by Councilman Waterson, seconded by Councilman Cokl, carried by vote 3-0.

APPROVAL for APV’S 12-8-2020 $14,771.91 were presented to council, and approved. Motion to approve made by Councilman Waterson, seconded by Councilman Cokl, carried by vote 3-0.

APPROVAL for PAYROLL WEEK ENDING NOVEMBER 9th, 2020, TOTALING $8,873.08 were presented to council, approved and signed. Motion to approve made by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

APPROVAL for PAYROLL WEEK ENDING NOVEMBER 16th , 2020, TOTALING $9,787.36 were presented to council, approved and signed. Motion to approve made by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

APPROVAL for PAYROLL WEEK ENDING NOVEMBER 23rd , 2020, TOTALING $8,168.43 were presented to council, approved and signed. Motion to approve made by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

APPROVAL for PAYROLL WEEK ENDING NOVEMBER 30th , 2020, TOTALING $8,452.83 were presented to council, approved and signed. Motion to approve made by Councilman Cokl, seconded by Councilman Waterson, carried by vote of 3-0.

MOTION TO ADJOURN MEETING at 5:32 p.m., motion to adjourn made by Councilman Cokl, seconded by Councilman Waterson, carried by a vote of 3-0.

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PRESIDENT, LES HOFFMAN

 ATTEST:

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VICE PRESIDENT, RANDY COKL

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 CLERK TREASURER PAMELA HOFFMAN

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COUNCILMAN, BROCK WATERSON